

MORGAN CITY MAIN STREET LOCAL FAÇADE GRANT APPLICATION 2021

Property Information:

Business _____ Street Address _____
Applicant _____ Telephone _____
Owner _____ Telephone _____

Scope of Work:

1. Clean and/or repair brick \$ _____
2. Sand and paint weatherboards \$ _____
3. Repair storefront window and door system \$ _____
4. Repair upper floor windows \$ _____
5. Repair transom windows \$ _____
6. New Awnings (attach illustration) \$ _____
7. New Sign (attach illustration showing placement and scale) \$ _____
8. Paint stucco, wood, or painted masonry front \$ _____
9. Repair parapet and/or flashing \$ _____
10. Other: _____ \$ _____

Grants require a dollar for dollar match.

Grant Amount Requested \$ _____ Total Cost of Project \$ _____

Owner Approval for Tenant Application

I, _____, owner of the building at _____
give my consent to the applicant to proceed with façade work on the building as
outlined in the Scope of Work section of this application.

Signature _____ Date _____

Required Historic District Commission Approval

This certifies that the building located within the boundaries of either a National Register Historic District or a locally designated Historic District and that the building is a Historic element of the District. The improvements requested in the Scope of Work section of this application are hereby:

Approved _____ Rejected _____

Signature _____ Date _____
Historic District Commission Representative

****Please remember that a permit is required to begin work if you are approved. The permit can be acquired from City of Morgan City Planning and Zoning Department.****

I, _____, am submitting an application for consideration to participate in the Morgan City Main Street Facade Grant Program. I understand that this submission does not guarantee funding. With this letter I am certifying that I understand the terms and conditions of the grant program.

I acknowledge that if I begin work without an application that has been approved and signed by the Morgan City Main Street Board of Directors and the Morgan City Historic District Commission, I am proceeding at my own risk. I fully understand that my proceeding without proper approval could result in my project not receiving facade funding.

I further understand that if I have an approved application but deviate from the approved scope of work or specifications, I am proceeding at my own risk and as a result my grant may be terminated. This is a reimbursable grant, I must submit my receipts verifying that the contractors have been paid in order to receive my grant allocation.

Signature of Applicant

Date

Checklist

- ___1. Photos of your façade and one from street.
- ___2. Accurate Drawings, illustrating all proposed work on the building.
- ___3. A detailed narrative describing the **Scope of Work** for each enumerated section of the application sheet. This should include how work is to be done and the materials to be used.
- ___4. If adding/changing materials, include a sample of the product.
- ___5. Signed estimate from contractor(s) covering all proposed work.

Timeline for the Morgan City Main Street Facade Program:

Friday, August 28, 2020 - Grant Application with all attachments must be turned in

Wednesday, September 2, 2020 - Main Street Board of Directors Meets to Allocate Grants

Grants go to City Budget Planning

Friday, October 30, 2020 - Grants awarded & work may begin

Friday, March 5, 2021 - Last day for consideration of extension for completion of work

Friday, April 16, 2021 - All improvements must be completed and invoices submitted